



Your Role as a Council Member

Council is responsible for determining the strategic direction of the Institution and meets three times a year at CIHT's London offices or outside London.



Council responsibilities

- Advising the Board of Trustees on the strategic and professional direction of the Institution
- Election of the Board of Trustees and appointment of the Vice President
- Acting as a sounding board for policy development
- Enabling communication between the CIHT and our members
- Approving nominations for Honorary Fellowships and Awards

Addressing the big picture

Council hosts outside speakers who contribute to debate, helping shape CIHT positioning on specific issues. Recent topics include:

- **'Societal Readiness Assessment'** Dr Lara Salinas, University of the Arts, London
- **'Transport and climate change'** Professor Jillian Anable, Chair in Transport and Energy at University of Leeds
- **'Creating a Public Realm for all'** Dan Phillips, Royal College of Art

Wider service to the CIHT

Council Members can serve in additional capacities including sitting on a Strategic Board (including the Learned Society & Technical Strategy Board, the Education and Professional Development Strategy Board and the Membership and Member Services Strategy Board); sitting on one of the supporting Panels or they can champion specific aspects of CIHT's work.

All members serve on Council in an individual capacity and have a duty to act in the best interests of CIHT. They do not represent their employer, their sector of employment, or any other specific constituency in their role.

Further information

If you have any questions not covered in the FAQs overleaf, then please email the Governance team at governance@ciht.org.uk or telephone +44(0)20 7336 1555.

FAQs

Q: When and where does Council meet?

A: There are three meetings a year - in September or October, February or March, and June. Council meetings will be held according to government guidelines at the time, but we intend to hold the meetings face-to-face at Britannia Walk or outside London (once a year).

Q: What are the expectations for Council Members?

A: All Council Members are expected to commit to attending every meeting, to prepare for them by reading all meeting papers in advance and to engage in relevant discussions via CIHT Connect. To facilitate attendance, Council Members are notified of Council / Board meeting dates for the year ahead well in advance. It is understood that emergencies, important work commitments and other such circumstances may take precedence.

Q: How long will you serve?

A: Members serve on Council for a period of three consecutive years. Council Members can then seek re-election for a further three-year term, after which they must stand down for at least a year.

Q: Are expenses reimbursed?

A: All reasonable travel and subsistence expenses associated with Council / Board / Panel meetings are reimbursed by the CIHT. However, many Council Members find their employer will reimburse their expenses.

Q: What is the role of the Regional Representatives?

A: Each Region nominates a representative to serve on Council. Regional Representatives serve a vital role in the communication between the Regions and CIHT staff at Britannia Walk. Regional representatives have an additional responsibility to pass on the views of members in their Region. They are also required to report back to their Regional Committee after every Council meeting. It is, therefore, important that Regional Representatives attend their Regional Committee meetings as well as all Council meetings.